

The Mount Vernon City Council met September 17, 2018 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, West, Wieseler, and Rose. Council has one vacancy.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:30 p.m.

Agenda Additions/Agenda Approval. Motion made by Wieseler, seconded by Rose to approve the Agenda. Carried all.

Consent Agenda. Mayor Hampton said that Janet Budack, appointed to the MVHPC has declined re-appointment. Motion to approve the Consent Agenda made by Rose, seconded by Wieseler. Carried all.

Approval of City Council Minutes – September 4, 2018 Regular Council Meeting

Approval of Liquor License – BIG'S BBQ Brewpub

Approval of Liquor License – Mt. Vernon Pizza Palace, LLC

Appoint Marianne Taylor – Mt. Vernon Poet Laureate

Appoint Trude Elliot and Jay Willems – Planning and Zoning Commission

Appoint Ed Sauter and Loren Conley - Board of Appeals

Appoint Dean Borg and Nor Meyer – Board of Appeals (Alternatives)

Appoint Loren Conley and Joel Wolfe – Assistant Building Officials

Appoint Suzette Astley, Ed Sauter, Robert Murphy, Susan Hargus, Janet Budack, Guy Booth – Historic Preservation Commission.

Appoint Rory Wiebel, Catherine Poduska, Loren Hoffman – Parks and Recreation Board

Public Hearing

Public Hearing for the Consideration of an Ordinance Amending the Code of Ordinances of the City of Mt. Vernon, Iowa, by Repealing Chapter 165 Zoning Regulations and Zoning Map, and Adopting a New Chapter 165 Zoning Regulations and Zoning Map in Lieu Thereof. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to F-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing for the Preliminary Plans and Specifications for the 5th Ave NW and 1st Street W Traffic Signal Installation Project. Mayor Hampton declared the Public Hearing open. Dave Schechinger, V&K Engineering, explained the project; currently the light is on one street only but will be replaced with a 4 signal head meaning that all streets will have a signal. The sidewalk on Cornell's side will be replaced. This is part of a grant project so the equipment that comes with this is covered by the State, the installation plus any surface restoration is City expense. The cost estimate is just under \$150K. Bids will be received September 27th and awarded on October 1, 2018. Construction will begin in June, just after school is out for the summer and completed by the time school starts in the fall. Marty Mitchell brought to Councils' attention the fact that when driving south on 5th, stopping at 1st/5th Ave intersection, the visibility to the west is practically nil. Mitchell asked Council to consider re-evaluating the parking situation and removing a sign. Close Public Hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #9-17-2018A: Repealing Chapter 165 Zoning Regulations and Zoning Map, and Adopting a New Chapter 165 Zoning Regulations and Zoning Map in Lieu Thereof. Motion to approve first reading and

proceed with the second reading – (Council may suspend rules and proceed with the final reading after a vote of the first reading). City Administrator Nosbisch explained that ECICOG and the Planning and Zoning Commission have spent the last year and a half reviewing and revising the code page by page. Motion to approve the first reading of Ordinance #9-17-2018A made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #9-17-2018A: Approving Plans and Specifications for the 5th Ave NW and 1st Street W Traffic Signal Installation Project. Motion to approve Resolution #9-17-201A made by West, seconded by Roudabush. Roll call vote. Motion carries.

Resolution #9-17-2018B: Directing the Advertisement of Sale and Approving Electronic Bidding Procedures and Official Statement. This resolution starts the \$5 million borrowing process for the Lester Buresh Family Community Wellness Center project. Nosbisch explained that we are reserving \$5 million for if we need it. If it is determined that it is needed it will most likely be borrowed short term, locally. Bids will be accepted until 11:00 a.m. on October 1, 2018. Bids will be considered at the October 1, 2018 Council meeting. Payment on these dollars will be \$25,000 from sales tax per year and the remainder from TIF. The TIF payment does not exceed what we have currently been utilizing. Motion to approve Resolution #9-17-2018B made by Rose, seconded by Wieseler. Roll call vote. Motion passes.

Resolution #9-17-2018C: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, Approving Form of Contract and Estimated Costs, and Fixing a Date for a Hearing Thereon and Taking of Bids Therefor for Improvements Known as the Lester Buresh Family Community Wellness Center Construction Project. Nosbisch explained that this resolution establishes the public hearing for the adoption of the plans and specs, form of contract and architects estimate for the Lester Buresh Family Community Wellness Center. The public hearing will take place on October 1, 2018 and bids will be due on October 30, 2018. Three addendums will be allowed between October 1 & the 30th. A copy of the current plans and specifications (95% complete version) are available at City Hall. Motion to approve Resolution #9-17-2018C made by Wieseler, seconded by West. Roll call vote. Motion carries.

Resolution #9-17-2018D: Approving Disposing of Municipal Property. Nosbisch gave Council a revised property list. The Fire Department recently purchased some SCBA gear and would like Council to consider allowing them to dispose of the old gear. The Tipton Fire Department would like to purchase the newer gear for \$6,700.00. The rest would be sold to a firm that specializes in older fire equipment for \$2,500.00. Also listed for sale was a pitching machine, 2011 Chevy Impala and a 2002 Explorer. Motion to approve Resolution #9-17-2018D made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Rose motioned to approve the Claims List, seconded by Wieseler. Motion carries.

ACME ELECTRIC COMPANY	BLDG MAINT-FD	3,798.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	59.80
ALEXIS FIRE EQUIPMENT	EQUIPMENT-FD	2,462.50
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,288.89
ALLIANT IES UTILITIES	ENERGY USAGE-FD	350.38
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	92.86
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	60.24
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	5,718.17
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,710.41
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	2,889.16
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	732.76

ALLIANT IES UTILITIES	ENERGY USAGE-SEW	656.92
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	348.68
ALLIANT IES UTILITIES	ENERGY USAGE-PD	169.81
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	150.86
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	143.87
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	102.79
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	95.55
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	49.09
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	33.64
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	28.08
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	27.19
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.56
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	11.84
APPARATUS TESTING SERVICES LLC	PUMP CERTIFICATION TESTING-FD	439.12
AVERY CONSTRUCTION	1ST ST CULVERT REPLACEMENT	46,083.45
CARQUEST OF LISBON	VEHICLE MAINT-PW	644.01
CEDAR RAPIDS TIRE	TIRES/MOWER-RUT	438.28
CENTRAL IOWA DISTRIBUTING	SUPPLIES-FD	55.90
CENTURY LINK	PHONE CHGS-PD	52.90
CHRIS NOSBISCH	MILEAGE-P&A	183.12
CLIA LABORATORY PROGRAM	CERTIFICATE FEE-FD	75.00
CONSTRUCTION MATERIALS INC	18" CONCRETE SAW-RUT,SEW	1,868.00
DARLA SIMPSON	DEPOSIT REFUND-WAT	54.02
DIESEL TURBO SERVICES INC	450 FT END-RUT	3,631.15
EQUIPMENT MGMT COMPANY	FREIGHT-FD	102.00
FOX APPARATUS REPAIR & MAINT	VEHICLE REPAIR-FD	87.41
GARY'S FOODS	SUPPLIES-POOL	554.93
GARY'S FOODS	SUPPLIES-PD	65.95
GROUP SERVICES INC	INSURANCE-ALL DEPTS	22,232.46
HAWKEYE WELD & REPAIR	LABOR-SEW	160.00
HDC	ENVELOPES (7)-ALL DEPTS	332.94
IOWA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP-PW	1,037.82
IOWA ONE CALL	LOCATES-WAT,SEW	69.30
IOWA PRISON INDUSTRIES	SIGNS,ST MARKERS,POSTS-RUT	785.90
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	780.00
IOWA SOLUTIONS INC	OFFICE 365-PD	557.10
JACOB SEE	RAIN SUIT-RUT	29.99
JACQUELINE ENGELBRECHT	WATER EXERCISE-POOL	175.00
KINGS MATERIAL INC	BUNKER BLOCK-RUT	965.68
KIRKWOOD COMMUNITY COLLEGE	TRAINING-FD	90.00
KONE INC	ELEVATOR MAINT CONTRACT-P&A	171.69
KONICA MINOLTA BUSINESS SOLUTION	MAINTENANCE PLAN/COPIES-ALL DEPTS	460.50
LINN CO-OP OIL CO	LP-RUT	75.00
LINN COUNTY FIREFIGHTERS ASSOC	DUES-FD	12.50
LINN COUNTY PUBLIC HEALTH	AIR PERMITS RENEWAL/GENERATORS	180.00
LYNCH FORD	REPLACE DRIVER FRT WHEEL BEARING	469.93
LYNCH FORD	REPLACE BRAKE SHIM-PD	56.42
M & K DUST CONTROL	BLACK DIRT-RUT	250.00
MARION JANITORIAL SUPPLY	CONCRETE BRUSHES-RUT	131.85
MEDIACOM	PHONE/INTERNET-POOL	189.17
MEDIACOM	PHONE/INTERNET-RUT	161.09
MENARDS	LED LIGHT BULBS-RUT	129.93
MIDWEST SAFETY COUNSELOR	CALIBRATION-FD	45.00
MOUNT VERNON ACE HARDWARE	EQUIP REPAIR-FD	16.69
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,428.27

MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	348.00
MOUNT VERNON PHARMACY	SUPPLIES-P&A,POOL	63.58
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS-PD	14.68
MUNICIPAL SUPPLY INC	BATTERY-WAT,SEW	109.25
MV ACE HARDWARE	SUPPLIES-ALL DEPTS	1,162.04
MYSAK TRANSMISSION	REBUILD TRANSMISSION-WAT,SEW,RUT	3,814.20
OPN ARCHITECTS	WELLNESS CENTER	103,730.47
P&K MIDWEST INC	F-911 MAINT-RUT	58.77
PAYROLL	CLAIMS	71,000.05
SANDRY FIRE SUPPLY LLC	TESTING-FD	754.08
SCHIMBERG COMPANY	AUTO FILL VALVE-WAT	501.60
SHERWIN WILLIAMS CO.	STR LINER REPAIR-RUT	190.06
ST LUKE'S WORK WELL SOLUTIONS	DRUG TESTING-RUT	20.00
STATE HYGIENIC LAB	TESTING-SEW	2,569.00
SUSAN SEE	WATER EXERCISE-POOL	175.00
TECHNICOM COMMUNICATIONS SYSTEMS	PHONES (2)-ALL DEPTS	764.00
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	5,200.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-P&Z	42.00
US CELLULAR	CELL PHONE-RUT,P&REC	325.54
WENDLING QUARRIES	ROAD ROCK-RUT	192.19
WENDLING QUARRIES	LIME-RUT	23.73
WEX BANK	FUEL-PD,WAT,SEW	1,600.21
TOTAL		301,988.97
GENERAL FUND		31,135.76
ROAD USE TAX FUND		22,668.70
LOST III-COMMUNITY CENTER		103,730.47
STREET IMPROVEMENT BOND		46,083.45
WATER FUND		9,284.08
SEWER FUND		16,262.62
STORM WATER FUND		555.81
SOLID WASTE FUND		1,268.03
PAYROLL		71,000.05
TOTAL		301,988.97

Discussion and Consideration of Wapsi Waste Services Contract Extension – Council Action as Needed. At a previous meeting Council had indicated that they would like to extend the Wapsi Waste contract for another three years. Wapsi is proposing a \$.25 increase to residential trash pickup per month, \$.25 increase in leaf vac charges per residential household per month and a \$.63 increase to commercial charges per month. Staff is not recommending the commercial increase at this time but this will necessitate an increase of \$.25 per garbage tag or a \$.75 increase in the minimum basic residential charge per month. The \$.75 increase would bring the minimum basic charge to \$11.25 per month. Nosbisch said that he wanted to make Council aware that a business owner had approached him and asked if the City would be willing to sell them garbage tags at a reduced rate since they buy/re-sell such a large quantity. This would be done only for those that buy 500 tags or any number that Council chooses. No decisions were made and will be on a future agenda for continued discussion.

Discussion and Consideration of a Contract Amendment #1 - OPN – Council Action as Needed. The Lester Buresh Family Community Wellness Center fundraising group and staff have been discussing donor recognition and signage at the facility. Staff asked OPN to submit a proposal for these additional services. OPN is asking for an additional \$3,385.00 for the design services. Motion to approve a contract amendment #1 in the amount of \$3,385.00, seconded by Rose. Motion carries.

Discussion and Consideration of Geothermal Ground Heat Exchanger Conductivity Test – Lester Buresh Family Community Wellness Center – Council Action as Needed. The proposal from QC Geothermal Inc is for the boring and installation of one geothermal well for the Wellness Center project. The purpose is to test the conductivity and effectiveness of the proposed geothermal system. The test will eventually be incorporated into the overall geo system. If the test fails the system will be re-designed. The fee for this is \$15,400.00. Rose motioned to approve of the conductivity test for the QC Geothermal proposal from QC Geothermal Inc for \$15,400.00, seconded by West. Motion carries.

Discussion and Consideration of Setting a Public Hearing for an Ordinance Amending Chapter 55.21 Livestock of the Mt. Vernon Municipal Code – Council Action as Needed. Motion to set a public hearing for October 1, 2018 for changes to Chapter 55.21 Livestock Ordinance made by Rose, seconded by Wieseler. Carried all.

Discussion and Consideration of a Memorandum of Understanding with the Chauffeurs, Teamsters and Helpers Local Union No. 238 – Public Services Agreement – Council Action as Needed. Currently, new City employees are hired at the Operator I level only. Management is seeking the ability to hire new employees as an Operator I, II or III, depending on their skill level. Management has met with the public services staff and concur with the change. Motion to approve the Memorandum of Understanding between the City of Mount Vernon and the Chauffeurs, Teamsters, and Helpers Local 238 made by West, seconded by Wieseler. Carried all.

Reports to be Received/Filed

Cole Library Annual Director's Report. Cole Library Director Cathy Boggs was present and gave a presentation explaining the Cole Library year-end report, events and programs.

Mt. Vernon Police Report. There were 5 reported collisions and 19 incidents in August. Incidents included OWI, Possession of controlled substance and drug paraphernalia and more. Chief Shannon met with Hometown Holidays planning committee and RC Rail reps regarding upcoming events. Chief Shannon also met with uptown business owners and tenants regarding parking concerns on 1st Street. Officers will be participating in Safety Week at Cornell College, September 26, 2018. Officer Mehlert attend as AR Amorer Course in CR, becoming certified as an Armorer. This will ensure the patrol rifles remain in good condition. Officer Blinks attended a patrol rifle operator course in Vinton. Officer Moel began K9 training on August 20th. Officers worked 16 hours of STEP in August. Supplementing police coverage for the City of Lisbon has resulted in 2,236 minutes of patrol and 15 calls for service resulting in \$1,806.80.

Mt. Vernon Public Works Report. Borrowing a field drag from the City of Solon, City crews eliminated a low spot around 3rd base at Davis Park and flattened the field surface. The swimming pool has been closed for the season and shut down procedures have begun. Some problem pot holes have been filled with cold patch. Crews have replaced two storm inlets. Seeding was completed at areas where trees were removed.

Mt. Vernon Parks and Rec Report. There will be a 5 year anniversary celebration at the Nancy Doreen Huffman Dog Park on Saturday, September 29th. Flag Football has 12 teams playing this fall. Soccer has 17 teams. Last year the NFL decided not to support the NFL Punt, Pass and Kick program. MV Park and Rec will continue to offer this free program as long as possible. A local event will be hosted on October 12th 5:30 p.m. at Elliott Park. The annual dog swim to benefit the dog park was held on September 4th. A total of 40 dogs, 52 humans and 12 volunteers were in attendance.

Reports of Mayor/Council/Administrator

City Administrator's Report. Nosbisch reminded all that he will be out of the office September 20 through September 27, 2018. Staff met with Main Street Iowa rep for the City's annual compliance review. Staff will receive the employee health insurance renewal at the end of the month. It appears there may be a double digit percentage increase.

As there was no further business to attend to the meeting adjourned the time being 7:24 p.m., September 17, 2018.

Respectfully submitted,
Sue Ripke
City Clerk